

Reference and Appraisal Form

Last Name of Applicant: _____

First Name of Applicant: _____

Date: _____

Program of Application: _____

To the Person Providing the Reference:

Please complete and return this form via email to mde@athabascau.ca prior to the January 15th, May 15th, or September 15th deadlines.

Name of Referee: _____

Title: _____

Place of Employment: _____

Telephone Number: _____

Email Address: _____

How long have you known the applicant? _____

In what capacity do you know the applicant? _____

Ability Rating: In comparison with others at a similar stage in career and/or academic development, how would you rate this applicant?

	Superior (top 5%)	Excellent (top 10%)	Good above average	Average	Below average	No basis for Judgment
Academic preparation						
Ability to manage multiple tasks						
Ability to conduct research						
Ability to work independently						
Writing skills						
Oral communication and presentation skills						
Computer and technology skills						
Critical thinking and analytic ability						
Judgment						
Overall Rating						

General Appraisal: In reference to the Ability Rating above, please tell us in narrative form why you rated the applicant in this way. Reference to specific examples or situations are welcome.

Is there anything else you can tell us about this applicant that may affect their performance in a program of advanced study? Please provide these and other comments below.

The information that you supply concerning this applicant will be used in the admissions process. No application will be considered complete without this information. Please note that in accordance with the Freedom of Information and Protection of Privacy Act, of the Province of Alberta, Canada, comments made on this form and or attached document are NOT considered to be CONFIDENTIAL and may be viewed by the applicant upon request. For further information, please contact the Program Director, Master of Education, 1 University Drive, Athabasca, AB T9S 3A3. Phone: 1-800-788-9041 (ext. 6179) or outside North America (780) 675-6179.

Signature: _____

Date: _____